



HENRY BAKER COLLEGE

MELUKAVU, KOTTAYAM

Founded 1981

Accredited by NAAC With 'A' Grade An ISO 9001 : 2015 Certified Institution

A Christian Minority Educational Institution run by C.S.I East Kerala Diocese

Affiliated to Mahatma Gandhi University, Kottayam

INTERNAL QUALITY ASSURANCE CELL

Minutes

2023-2024

Minutes of the IQAC Meeting Held on 26.06.2023 at 4.05 pm

Members:

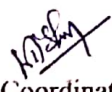
1. Dr. Gireesh Kumar G S, Principal
2. Dr. Nisha Joseph, IQAC Co-ordinator
3. Dr. Jeevan Kumar
4. Dr. Disha V J
5. Dr. Beena Paul
6. Mr. Shinu Thomas P
7. Mrs. Ashly Mereena Mathew
8. Mr. Jithin Thomas Abraham

Agenda


1. AQAR data collection
2. Feedback analysis and ATR
3. Certificate Courses
4. Workshops on IPR & Research Methodology
5. Annual Academic Audit
6. MoU's
7. IEC -activities

Decisions

1. AQAR data collection complete by 14th August 2023
2. Submit Action Taken Report to IQAC by 5th July
3. Certificate course syllabus and schedule submission by 10th August 2023
4. Meeting decided to conduct workshop on IPR and Research methodology
5. Annual Academic Audit was decided to conduct on 12th July 2023
6. Entrusted departments to start Mou's with other educational institutions
7. Meeting entrusted Dr. Sneha Susan Mathew to conduct IEC activities


IQAC Coordinator




Principal
PRINCIPAL
HENRY BAKER COLLEGE,
MELUKAVU

Minutes of the IQAC Meeting Held on 10.08.2023 at 4.05 pm

Members:

1. Dr. Gireesh Kumar G S, Principal
2. Dr. Nisha Joseph, IQAC Co-ordinator
3. Dr. Jeevan Kumar
4. Dr. Beena Paul
5. Dr. Ansa Andrews
6. Mr. Shinu Thomas P
7. Mrs. Ashly Mereena Mathew
8. Mr. Jithin Thomas Abraham
9. Mr. Justin Jose
10. Mr. Korah Jacob

Agenda


1. AQAR data Submission
2. IPR Seminar
3. AQAR Uploading schedule

Decisions

1. AQAR data collection complete by 14th August 2023
2. IPR Seminar was decided to conduct on October 2023
3. Schedule of criterion wise data submission was also decided


IQAC Coordinator




Principal
PRINCIPAL
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MELUKAVU

Minutes of the IQAC Meeting Held on 28.11.2023 at 1.30 pm

Members:


1. Dr. Gireesh Kumar G S, Principal
2. Dr. Nisha Joseph, IQAC Co-ordinator
3. Dr. Jeevan Kumar
4. Dr. Disha V J
5. Dr. Beena Paul
6. Mr. Justin Jose
7. Mr. Shinu Thomas P
8. Mr. Jithin Thomas Abraham
9. Mr. Jomon K Joseph


Agenda

1. Faculty development Programme
2. Centralized Certificate Programme 2023-24
3. Visit Neighbouring Plus Two Schools and organize programmes- admission strategy

Decisions

1. The meeting decided to conduct a FDP on AI Tools and ChatGPT by December.
2. It is also decided to start Certificate Programme by December 11th 2023.
3. The meeting also decided to visit neighbouring HSS in December & January.


IQAC Coordinator


Principal
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Minutes of the IQAC Meeting Held on 22.03.2024 at 4.00 pm

Members:


1. Dr. Gireesh Kumar G S, Principal
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3. Dr. Jeevan Kumar
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5. Dr. Beena Paul
6. Mr. Justin Jose
7. Mr. Shinu Thomas P
8. Mr. Jithin Thomas Abraham
9. Mr. Jomon K Joseph

Agenda


1. Faculty Development Programme
2. Preparations for new Undergraduate Programme-

Decisions

1. The meeting decided to conduct an FDP-workshop on MGU UGP Honours programme on 16th April 2024.
2. It is also decided to start a college level help desk for MGU UGP Honours programme.


IQAC Coordinator




Principal
HENRY BAKER COLLEGE,
MELUKAVU